

Section: 600 Policy: 006 FCS Council Approved: April, 2009

## **Retaking High School Classes Policy**

Rationale

Forest Charter School wants to support students who wish to retake a class in order to improve his or her understanding of the material and/or grade point average. In order to create clarity around the process and the requirements, as well as the implications on a student's transcript, FCS has adopted the following policy:

## Policy

- If a high school student retakes a class the following takes place:
  - The original class and grade stay on the transcript
  - $\circ$   $\;$  The credits for the original grade are removed
  - The retaken class and grade are added to the transcript
  - The new grade and credits are computed in the overall GPA
- If a student has already passed a class with a D- or higher, he or she can only retake this class once
  - Any exceptions to this aspect of the policy must be approved by the High School Review Board